

## Minutes of Ordinary meeting held at The Jubilee Hall, Monday 1st December 2014, at 6 p.m.

**Present:** John Sullivan, Marj Fowler, Norman Good, Sarah Gleadell, Sandy Wells, Terry Goodman, Phil Kershaw, Kate Langridge, Karen Hodgson

**Apologies:** Paula Bramley Ball, Janet Hendon

- 1. Approval of Agenda** Approved
- 2. Approval of Minutes** Approved and signed
- 3. Hall Booking report. (see attached report)** Sandy Wells reported on Sept to November bookings. September well up, October a bit, Novembers quite a bit down, partly due to closure for installing big window, but nothing to worry about. Recent film event v. successful: organisers most impressed by our equipment
- 4. Financial Report.** Phil Kershaw reported that the Home Office may soon change rules about TENS: it will become CANS (Community and Ancillary Sellers Notice). This will cost before that a TENS but will last for 3 years, which would suit the Jubilee Hall well. We can recoup the cost by charging any group that wishes to sell alcohol at it s event. Our current position at the bank is somewhat down on the usual but this is due to paying for the new big window, an oil delivery, and annual insurance. No further large payments anticipated for the immediate future and no cause for any concern.
- 5. Appointment of Lottery verifiers.** The following were appointed as verifiers for the Jubilee Hall lottery and duly signed the appropriate form: Kate Langridge and Karen Hodgson. Sarah Gleadell was again approved as promoter and also signed the form.
- 6. Maintenance projects** John Sullivan has talked to Jamie Orr-Ewing re producing estimate for replacing the other two big windows. However planning permission needed before we can proceed with this: also a grant towards cost.  
**Signage.** New disabled access sign has been ordered (Portland stone) for main entrance.  
**Garden wall repair.** Jubilee Hall wall adjoining Phil Kershaw's garden is falling away. Needs some rebuilding work. Kershaw will arrange this. Cost to hall will be small  
**Garden maintenance** Will is going to be responsible for this. Lavinia Grant-Ives' adjoining fence in need of repair.  
**Rotten door frames in both sets of toilets.** Karen Hodgson reported that these are rotten at the base. They need to be sorted out to prevent rising damp from causing further damage.
- 7. Fund raising. a)**Phil Kershaw reported that the **Lottery for 2015** will be launched in early January. Current formula seems to work well. Virtually exactly the same amount of money raised by lottery in 2014 as was in 2013. Latest results are: Carl Earl has won the free ticket for the whole of 2015.

### JUBILEE HALL LOTTERY WINNING NUMBERS- 2014

|                 |            |                      |                     |
|-----------------|------------|----------------------|---------------------|
| <b>November</b> | <b>58</b>  | <b>Simon Preston</b> | <b>£25.00</b>       |
|                 | <b>51</b>  | <b>Roy Frecknell</b> | <b>£10.00</b>       |
|                 | <b>43</b>  | <b>Simon Gates</b>   | <b>EXTRA NUMBER</b> |
| <b>December</b> | <b>17</b>  | <b>Ros Duffell</b>   | <b>£50.00</b>       |
|                 | <b>54</b>  | <b>Bob Cooke</b>     | <b>£25.00</b>       |
|                 | <b>109</b> | <b>Diana Kershaw</b> | <b>£10.00</b>       |
|                 | <b>99</b>  | <b>Carl Earl</b>     | <b>EXTRA NUMBER</b> |

- b) **Jubilee Cafe** still proving popular. Next one is on December 18th. Xmas decs will be up by then
- c) **Fundraising Dinner** Kate Langridge suggested a 'Downton Abbey' theme which all agreed was a good idea. To be held on Saturday 28th February. The usual group will get together early in the New Year to get things going.

**Any other Business.**

Phil Kershaw reported that he has made the annual return to the Charity Commission

Marj Fowler is celebrating her 89th birthday on 2nd December. All wished her very well

Karen Hodgson brought up the subject of picture frames. She said it would be useful for the Jubilee Hall to have some frames that actually belong to the JH and with approval she ordered 4 at a total cost of £110.64. All agreed that the pictures are a very attractive feature of the hall and that it is important they are properly display.

John Sullivan then thanked the committee for all their hard work over the past year.

**DATE OF NEXT MEETING: MONDAY 2nd February 2015, 6.00pm –Jubilee Hall**