

Minutes of Ordinary meeting held at The Jubilee Hall, Monday 11th April 2016 at 6 p.m.

Present: John Sullivan, Paula Bramley Ball, Norman Good, Sarah Gleadell, Sandy Wells, Bryan Goodman, Terry Goodman, Chloe Besley, Marj Fowler, Karen Hodgson

1. **Approval of Agenda** Approved
2. **Approval of Minutes** Approved and signed
3. **Hall Booking Report.** Sandy Wells reported that January booking hours were down a bit, owing to installation of new windows, but Feb and March well up and April has some additional bookings (see attached report and table). Stella Abbey's funeral, a children's party, the Bollywood evening, a new Tai Chi group, all helped towards the increase. Sandy Wells also reported that Keith Fowler has PAT tested all electrical appliances for no fee. His report is attached. His generous gesture is much appreciated.
4. **Financial Report.** Bryan Goodman reported that he is working on Phil Kershaw's spreadsheet and is finalising the year's accounts, which are now ready for the auditor: Bryan will prepare report for AGM
Total expenditure for the past financial year was £19,820 (£11,151 in 2015)
Total income was £18,565 (£11,190 in 2015). The large difference in expenditure relates to the new windows, as does the increased income, which is explained the Awards for All grant received in respect of the windows. Current account stands at £5,748 as at 31st March, Deposit a/c £8,180.
Heating oil expenditure was £929 this year (£1167 previous year).
5. **Lottery 2016.** Bryan Goodman reported that we have 142 participants for 2016 (136/2015, 127/2014)
6. **Jubilee Cafe.** Net income was £302.20 over the year. Very busy last time - age range from toddlers to 90 (i.e. Marj Fowler!)
7. **Maintenance.** Bryan Goodman reported that the total spend for 2015/16 was £12,9123, of which £8,125 was spent on windows. The major repairs to the garden wall cost £2,460. Norman Good and Chloe Besley will paint visibility markings on steps as weather improves. Sandy Wells reported that she has not yet heard back about replacing the curtain linings...she will pursue. Kitchen and committee room have been repainted by Martin Dowell. Jamie Orr Ewing has done some work on outside Noticeboard boxes, which hopefully will reduce condensation problem.
8. **Bollywood Night.** Paula Bramley Ball and Sarah Gleadell reported that it had been a very successful and enjoyable evening. It made around £700 net after expenses
9. **Heating levels.** Karen Hodgson has been keeping a record of temperatures at start of ballet sessions, which range from 15- 18 degrees. She finds that the hall is colder than it should be on frequent occasions, especially first thing. John Sullivan volunteered to investigate possibility of installing a device which will cause the heating to come on when outside temperature falls beneath a certain level. However he pointed out that many factors are involved - outside temperature, humidity, height of ceiling, losing heat through roof, etc etc. It was agreed that this is a problem that requires further investigation.
10. **Hanging baskets.** As it is Street Fair year, it was felt that an extra effort should be made with the hanging baskets this year. Karen Hodgson has found someone who will do professionally-planted 14 inch baskets for £16 each. All agreed that she should ahead and get these, but only 3 as the one by the ramp hangs too low, and needs to be hitched up. Also it is difficult to reach for watering. Diana Kershaw has kindly agree to water them this year. JS is to contact Larry Macey, and explain, and thank him, on behalf of the Management Committee for his efforts over previous years.
11. **Annual Report preparation.** John Sullivan reported that this is well under way
12. **Annual Parish Meeting.** This is to be held on 10th May. We are awaiting nomination of a representative member from the Parish Council to join the Jubilee Hall Management Committee.

13. **Plaque in memory of Phil Kershaw.** John Sullivan produced a design. After some discussion it was agreed to go ahead. The cost will be £62 plus VAT.

14. **AOB.** Karen Hodgson brought up the possibility of a competition to encourage a new set of pictures, possibly charging £1 to enter. After discussion it was decided that this might put people off. Apparently the problem is the cost of printing (photographs) and mounting, which people are reluctant to pay. Karen will continue to encourage the Art Club to produce some new pictures but this may take some time!

Date of next Meeting (Pre AGM). MONDAY 23rd May 2016 at 6 p.m. in the Jubilee Hall

DATE OF AGM: Monday 6th June 2016 at 6 p.m. , followed immediately by ordinary meeting.