

## Minutes of meeting held at The Jubilee Hall, Monday 4th September 2017

**Present:** John Sullivan, Bryan Goodman, Paula Bramley Ball, Norman Good, Sarah Gleadell, Sandy Wells, Terry Goodman, Chloe Besley, Marj Fowler, Karen Hodgson,

**Apologies:** Trevor Harris

1. **Approval of Agenda** Approved
2. **Approval of Minutes of last meeting.** Approved and signed
3. **Hall Booking report. July - August 2017.** Sandy Wells read out her report for these two months (attached). July hours were down on the comparable period last year, but August were more - resulting in a total of 190 hours each year (to be totally precise, half an hour more this year!)
4. **Financial Report.** Bryan Goodman, Treasurer, reported that we have £8,184 on deposit, and that our current account is now £8,514 with a surplus of £696, income over expenditure.. These figures are healthy and show that our financial situation is currently well under control.
5. **Maintenance** Jamie Orr-Ewing is now back from holiday and various committee members have mentioned to him the necessity of adjusting the fire exit double doors before the cold weather. A boiler service is also on the cards. It was unanimously decided that redecoration is not yet required but that some touching up may be needed when doors are fixed
6. **New cleaner.** Sandy Wells has had two applications so far, both villagers known to her. Sarah Gleadell agreed to follow up references if required.
7. **Policy Documents.** It was decided that, in future, all policy documents will be reviewed at the September meeting. Meanwhile the **Health & Safety Policy** was re-approved, signed and dated. **Hiring Policy.** We discussed the possibility of raising hire fees which have remained unchanged over the past 10 years and are almost certainly the cheapest in Somerset. It was decided that hire fees would remain the same until a change becomes absolutely necessary.
8. **Fundraising.** A general discussion was held about fundraising. Sarah Gleadell said there was no huge enthusiasm for the proposed October event and it was decided that this would not go ahead. The problem is that the committee members who organise the themed dinners have been doing it for around 15 years and are running out of steam. These events normally raise around £500 and various thoughts were discussed about how to replace this income. We discussed how to involve the younger newcomers to the village: no workable suggestions were forthcoming. Paula Bramley Ball again brought up the Lottery, suggesting that more promotion could bring in extra people, possibly via social media (at the last meeting she had suggested that information should go into the village Welcome Pack for newcomers - John Sullivan was taking action on this). John Sullivan pointed out the need for a certain amount of control over the village Facebook change, which is not at present happening and can cause problems; however we will continue to review this option.

### **AOB**

Sandy Wells produced a card for Marilyn. It was universally approved that she should also receive a flower arrangement up to a maximum cost of £40. Sandy Wells will organise this.

Karen Hodgson mentioned that the hanging baskets are now fading and should be taken down. This will conveniently coincide with Diana Kershaw going on holiday in a week or so's time (she has been watering them)

**DATE OF NEXT MEETING: Monday December 4th 2017 at 6 p.m. Our Christmas celebration meeting.**