

Minutes of Ordinary post AGM meeting held at The Jubilee Hall, Monday 3rd July 2017, at 6.10 p.m.

Present: John Sullivan, Bryan Goodman, Paula Bramley Ball, Norman Good, Sarah Gleadell, Sandy Wells, Terry Goodman, Chloe Besley, Marj Fowler, Karen Hodgson,

Apologies: Trevor Harris

1. **Approval of Agenda** Approved
2. **Election of Officers.** **John Sullivan, Chairman:** Proposed by Karen Hodgson, seconded by Chloe Besley **Sarah Gleadell, Secretary:** Proposed by John Sullivan, seconded by Paula Bramley Ball **Bryan Goodman, Treasurer:** Proposed by Paula Bramley Ball, seconded by Karen Hodgson.
3. **Approval of Minutes of last ordinary meeting.** Approved and signed
4. **Hall Booking report. Jan - June 2017.** Sandy Wells produced her usual comparable booking hours and detailed and interesting report, both attached. Booking hours slightly down on same period last year owing to cancellations due to illness. the election etc. with the exception of May

Sandy Wells then read out the report for Jan - June 2017 (attached)

- 5 **Financial Report.** Bryan Goodman, Treasurer, reported that we have £8,184 on deposit, £6,605 in current account. There was a surplus of £31, income over expenditure..

Maintenance Sarah Gleadell reported that Jamie Orr-Ewing is well aware of need to sort out fire exit double doors before the cold weather. A boiler service will be necessary. We need to start thinking about redecoration/ touching up. 10 years since major renovations.

6. **Fundraising.** Discussions about planned evening event on October 21st. **Paula Bramley Ball, Sarah Gleadell, Terry Goodman and Karen Hodgson** will form mini-committee and meet before the next committee meeting on Sept 4th.

Paula Bramley Ball suggested that Lottery information goes into village Welcome Pack for newcomers. **John Sullivan** will organise this.

AOB

1. John Sullivan suggested that we review our policies (Health & Safety, Fire, Child Protection etc). We will look at one or two per meeting. A copy of relevant policies will be attached to the agenda for forthcoming meetings.

Action JS

2. Sandy Wells reported that our cleaner Marilyn is sadly resigning due to ill health and family commitments. **Sandy Wells** will prepare an advertisement to go in the shop and start asking around for suitable candidates. All agreed that Marilyn deserves a big vote of thanks for her enthusiasm and excellent work in keeping the hall looking good.
3. Sarah Gleadell mentioned that the hanging baskets were looking particularly good this year. **John Sullivan** will convey the committee's thanks to Di Kershaw for her diligent care and watering over the summer months.
4. The committee unanimously cheered Sandy Wells for her continuing care of the hall over the past year.

DATE OF NEXT MEETING: Monday September 4th 2017 at 6 p.m.