

Minutes of meeting held at The Jubilee Hall, Monday 9 March, 2020

Present: John Sullivan, Bryan Goodman, Sarah Gleadell, Sandy Wells, Terry Goodman, Chloe Besley, Karen Hodgson, Norman Good, Paula Bramley Ball, Marj Fowler

Steve Weller was welcomed to the committee as our new Parish Council representative. (Dave Checkley, our previous PC representative has sadly been obliged to resign due to ill health)

1. **Approval of Agenda** Approved

2. **Approval of Minutes** Approved

Hall Booking report (attached) Sandy Wells produced her report for December 2019/Jan & Feb 2020 (see attached), hours for December were down on 2018 due to loss of 2 regular Sunday bookings (private dancing and table tennis). Otherwise hiring hours are holding up well.

3. **Treasurer's Report** (attached). Bryan Goodman reported a continuing healthy situation with balances totalling just under £24K. Expenditure for year to date £15,335, income to date £16,698. No major expenses this quarter but heating oil will need to be ordered soon

a) **Parish office arrangement.** Parish Council will pay Jubilee Hall £500 per year for rent of office space, which they will use for secure filing, as letterbox, etc. The Jubilee Hall will continue to use it for storing staging, extra chairs, etc. The Parish Council will no longer pay for using the meeting room. Steve Weller reported that the Parish Council approved this arrangement at their last meeting.

4. **Maintenance**

a) **Boundary wall.** John Sullivan reported that we are still awaiting quote from builder to build a buttress. Despite 3 requests for pre-planning advice, no response has been forthcoming from SSDC Planning Office. It was agreed that this little-used part of the garden be kept roped off for the time being.

b) **External notice boards/boxes on Church Street Wall.** These are currently in need of refurbishment owing to failure to re-varnish and plastic see-through covering having perished in the sun. There was then a discussion as to whether they should be replaced. John Sullivan had sought initial quotes – expensive and not necessarily what is required. The question arose as to whether we still need 4 boards (3 for Jubilee Hall, 1 for Parish Council). Sandy Wells said that we do need this many as they are important for advertising regular groups and one-off events. It was finally agreed that Bryan Goodman would ask Jamie Orr-Ewing to re-furbish and install toughened glass (rough estimate, around £250). Steve Weller then kindly offered to re-varnish them annually – he was gratefully thanked for this offer.

c) **New display A board.** A discussion was held as to whether our old, very heavy board, should be replaced. It is used frequently to advertise one-off events. It was decided that the old board should be retained. The Jubilee Cafe notice needs replacing: John Sullivan and Sarah Gleadell will work together to produce a new, strongly laminated A2 sign. Bryan Goodman suggested that this should be attached with Velcro.

5. **Fundraising**

a) **Report on Lottery 2020.** John Sullivan reported that reminders of end March deadline have gone out. Bryan Goodman reported that sales are going reasonably well and hopeful of matching last year.

b) **Talk at Teatime.** John Sullivan's history talk plus Bethany Fowler's filmed interview with Marj Fowler had been a great success. It was discussed as to whether we should hold further such events, e.g. Pete Lines offered to talk about RAF (VE 75th anniversary is in May this year). It was decided that no action on this should be taken until later in the year: corona virus is a factor to be considered.

c) **Future Projects. Bridge Afternoon.** Sarah Gleadell reported that there will be a good turnout for this event which is to be held on Thurs 19th March afternoon (same day as Jubilee Cafe). Various people have kindly offered to help with teas/make cakes etc.

6. **Corona Virus.** It was decided that the Jubilee Hall would react appropriately according to Government guidelines and advice.
7. **Art Club Pictures.** Karen Hodgson announced that she is now standing down from being responsible for this display. Karen reported that the Art Club have requested that they should not be required always to stick to the current black frames, which are restrictive. After some discussion, it was agreed that we would welcome a new cohesive, well-thought-out display from the Art Club and that it was not necessary for them to use the black frames if they were not suitable for the pictures selected.
8. **Acre Survey of Village Halls.** John Sullivan reported that the Jubilee Hall will be participating in this large and important nationwide survey. It will be completed by the officers of the Committee.
9. **Hallmark application.** We have previously achieved Hallmarks 1, 2 and 3 – a scheme run by the Community Council for Somerset to ensure the good governance of village halls. John Sullivan proposed that we should bring ourselves up to date and reapply for Hallmark. Approved, and arrangements will be made.

10. AOB

- (i) Sandy Wells reported that Keith Fowler had kindly repaired and rewired the two electric wall heaters in the meeting room. It was agreed that John Sullivan would send a thank you letter to Keith.
- (ii) Steve Weller reported that the Parish Council had brought up the question of whether it was necessary for the table football to be kept in the meeting room as it gets in the way when the room is full. Sandy Wells explained that the toddler group toys are stored under the table for their weekly get-together, also that the table football is often used at parties. It is too big and heavy to be stored in the Parish Office. After discussion it was decided that the table would stay where it is for the time being.
- (iii) John Sullivan will speak on behalf of the Jubilee Hall at next Annual Parish Meeting, 13th May.

Date of Next Meeting: pre AGM meeting Monday 1 June 2020 at 6 p.m.

AGM will be held the following Monday, 8 June 2020.