

## Minutes post-AGM meeting held at The Jubilee Hall, 7 June 2022

**Present:** John Sullivan, Bryan Goodman, Sarah Gleadell, Sandy Wells, Terry Goodman, Chloe Besley, Karen Hodgson, Paula Bramley Ball, Steve Weller

**Also present as observer, prior to possible co-option** Paul Welters

**1. Approval of Agenda** Approved

**2. Approval of Minutes** Approved

**3. Co-option of New Members** Paul Welters was co-opted as a new member, also Karen Whitworth and Trevor Harris in their absence, having agreed to this at the last ordinary meeting. Proposer: Paula Bramley Ball, Seconder, Karen Hodgson.

**4. Election of Officers**

John Sullivan – Chairman, Bryan Goodman – Treasurer, Sandy Wells – Booking Officer, Sarah Gleadell – Secretary. All of the above agreed to stand again. Re-elected unanimously.

**5. Proposal to revise Hall Constitution dated 1965**

The proposal is to make it possible to alter the balance between Representative Members (representing a specific village organisation) and Village Representative Members (members who represent the village as a whole). The new wording to the constitution (below) was proposed by Bryan Goodman, seconded by Karen Hodgson, and unanimously approved:

*At a meeting of the charity trustees of the Charity held on 7<sup>th</sup> June 2022 the following resolution was passed in accordance with s.280 of the Charities Act 2011.\**

*That the governing document of the Charity, namely the Trust Deed dated 15<sup>th</sup> September 1965 be amended in the following manner:*

- 1. By the deletion of paragraphs 5 to 7, and paragraph 20 of the governing document and the removal of the SECOND SCHEDULE and the substitution thereof of the following:*

**5. Constitution.** The Committee of Management (hereinafter referred to as the Committee and known as the Jubilee Hall Management Committee) shall consist of competent persons appointed from time to time as hereinafter provided (hereinafter referred to as Members) all of whom shall go out of office at the end of each annual general meeting. Subject as hereinafter provided for additional Representative Members and Co-optative Members the full number of Members shall be twelve being **Eight Elected Members and Four Representative Members.**

**6. Elected Members.** Subject as hereinafter provided for casual vacancies the Elected Members shall be appointed at the annual general meeting of the Charity to be held as hereinafter provided and shall be entitled to hold office from the end of the annual general meeting at which they are appointed until the end of the annual general meeting in the following year.

**7. Representative Members.** Representative Members shall be appointed by the organisations named below, who use the Jubilee Hall upon a regular basis, and who wish to be represented on the Board of Trustees, subject to the procedure set out below.

The organisations entitled to nominate members are as follows: Winsham Parish Council, Winsham Parochial Church Council representing St. Stephen's Church, Winsham Art Club, Winsham Horticultural Society

The Representative Members who are in place following the 2021 AGM will remain in place until the 2022 AGM. Thereafter membership will follow the nomination procedure set out above. Each of the said organisations shall be entitled to appoint one Representative Member. Each appointment shall be made at a meeting convened and held according to the ordinary practice of the organisation concerned and shall be made either during the month before the annual general meeting to take effect from the end of that annual general meeting or as soon as practicable after the

annual general meeting to take effect from the date of appointment. The Nomination must be made known to the Secretary of the Jubilee Hall Management Committee two weeks prior to the Annual General Meeting.

Should an organisation eligible to provide a Representative Member wish to withdraw from membership of the Joint Management Committee, they may do so by applying to The Secretary of the committee in writing, at any time. In the absence of such a request, should an organisation eligible to nominate a representative member fail to do so for two consecutive Annual General Meetings, their eligibility shall lapse, and an Elected Member will take up the vacant seat on the committee.

## **ANNUAL GENERAL MEETING.**

**20. Annual general meeting.** An annual general meeting of the Charity shall be held in each year, usually in June following the end of the Jubilee Hall's financial year. The Committee shall cause notice of the meeting to be published in the Parish of Winsham at least seven days before the date thereof and shall present to the meeting the report and accounts of the Charity for the preceding year. All inhabitants of the Parish of Winsham of 18 years and upwards shall be entitled to attend and vote at the annual general meeting. The chairperson for the time being of the Committee shall be chairperson of the annual general meeting but if not present at the meeting the persons who are present shall elect a chairman of that meeting. If in any year the annual general meeting is not convened and held in the month hereinbefore prescribed it shall be convened and held as soon as practicable thereafter in that year.

**FIRST SCHEDULE.** Land situate in the Parish of Winsham in the County of Somerset with the buildings thereon known as The Jubilee Hall being the property comprised in the above-mentioned deed of gift dated the 8th December 1905 made between The Honourable Alexander Nelson Hood of the one part and The Parish Council of Winsham of the other part,

*John Sullivan (Chairman)*

**6. Hall Booking report (attached)** Sandy Wells produced her usual informative and interesting booking report for the period April – end May. It can be seen that hours are increasing but have not yet reached pre pandemic levels. New groups are starting which will help to redress this.

**7. & 8. Financial Report and Maintenance Progress Report** Bryan Goodman gave a clear and detailed report for the first quarter of the year 2022/23 (see attached). Bryan Goodman stressed that it is important to note that the legacy of just over £5,000 from the Estate of Audrey Middleton is the reason that the income for the year to date is responsible for the current surplus of just over £2,500.

**9. Future Projects – Boundary Wall** The instability of the boundary wall, and what should be done about it, was discussed at some length. Repairing it would be an expensive project and it is unclear as to who should pay for the cost involved and in what proportion. It is currently taped off with danger signs and the relevant part of the garden is unused. Eventually it was decided to defer any decision and works for the time being, but that the owners of the two neighbouring properties affected should be written to, in order to inform them of our discussion and the committee's subsequent decision to take no action at present. Paul Welters kindly agreed to draft letters to Lavinia Grant-Ives and Diana Kershaw respectively.

**10. Fund Raising** John Sullivan pointed out that – given the current inflationary financial picture – we need to raise more money. Karen Hodgson raised the subject of possible raising of hire charges: this was not discussed in detail and no decision was taken on this. John Sullivan asked that all committee members should put their minds to this issue and bring ideas to the next meeting.

**11. Review of current policy with regard to Covid 19.** This policy is not enforceable and is widely ignored. However, after some discussion, it was decided that on balance it should be retained against the eventuality of a resurgence of the virus and to continue to demonstrate that it is a matter of concern to the Committee of the Jubilee Hall.

12. **AOB** None

**Date of next meeting. Tuesday 20<sup>th</sup> September 2022 at 6 p.m.**